



International Institute  
for Higher Education  
In Morocco

**I.I.H.E.M**

## EXCHANGE STUDENT APPLICATION FORM

**Address :** Av. Mohammed VI Km 4,2 (Route des Zaërs) Souissi-Rabat  
**☎ :** (+212537) 75 19 20 / 65 68 68 / 65 92 92  
**Fax:** +212 537 65 97 70  
**Website:** www.iihem.ma  
**E-mail:** info@iihem.ac.ma

Passport  
photo

PERSONAL INFORMATION				
FAMILY NAME				
GIVEN NAME (S)				
GENDER	<input type="checkbox"/> MALE		<input type="checkbox"/> FEMALE	
DATE OF BIRTH (dd/mm/yy)			PLACE OF BIRTH	
NATIONALITY				
E-MAIL				
PHONE (+ COUNTRY CODE)			MOBILE PHONE (+ COUNTRY CODE)	
PERMANENT ADDRESS	STREET			CITY
	POSTAL CODE			COUNTRY
PASSPORT NUMBER			COUNTRY OF ISSUE	
ARRIVAL DATE (dd/mm/yy)			DEPARTURE DATE (dd/mm/yy) IF APPLICABLE	
ACADEMIC INFORMATION				
HOME UNIVERSITY				
DEPARTMENT / MAJOR				
CURRENT SEMESTER				
DURATION OF STAY	<input type="checkbox"/> ONE SEMESTER		<input type="checkbox"/> ONE YEAR	
APPLICATION FOR	<input type="checkbox"/> FALL SEMESTER (September to January)	<input type="checkbox"/> SPRING SEMESTER (January to May)	<input type="checkbox"/> SUMMER SEMESTER (May to July)	
LANGUAGE SKILLS				
NATIVE LANGUAGE				
TEACHING LANGUAGE AT HOME UNIVERSITY				
PROOF OF ENGLISH LANGUAGE PROFICIENCY	<input type="checkbox"/> DUOLINGO	<input type="checkbox"/> TOEFL	<input type="checkbox"/> IELTS	<input type="checkbox"/> OTHER .....

LIST OF COURSES			
1.			
2.			
3.			
4.			
5.			
6.			
TOTAL CREDITS			
ACCOMODATION			
ACCOMODATION REQUIRED	<input type="checkbox"/> YES		<input type="checkbox"/> NO
LENGTH OF STAY	FROM (dd/mm/yy)	TILL (dd/mm/yy)	
OTHER SPECIAL REQUIREMENTS			
EMERGENCY CONTACT			
NAME		RELATIONSHIP	
PHONE(+ COUNTRY CODE)		MOBILE PHONE (+ COUNTRY CODE)	
ADDITIONAL INFORMATION			
DISABILITIES			
ANYTHING WE SHOULD KNOW ABOUT?			
INSURANCE			
Date			
APPLICANT'S SIGNATURE			
PLACE		DATE	
SIGNATURE			
CONFIRMATION OF HOME UNIVERSITY			
STUDENT EXCHANGE OFFICER AT HOME UNIVERSITY	TITLE		
PHONE		E-MAIL	
PLACE		DATE	
SIGNATURE			

# REQUIRED DOCUMENTS FOR THE APPLICATION

**Please complete this form legibly and in block letters**

## **Entry requirements:**

Before any application can be considered, IIHEM should receive all of the following documents:

- The application form completed in details, with examination records certified by school authorities, attested photocopies of all additional educational qualification should be translated in English. (High school degree and transcript of the previous year of undergraduate program).
- letter of recommendation
- Curriculum Vitae in English.
- Statement of purpose (500 to 800 words)
- A certified copy of your official academic transcript in English.
- Proof of English language proficiency DUOLINGO/TOEFL/IELTS or any other equivalent score. (Optional)
- A passport copy.
- A passport size photo.
- A letter from your home university nominating you for an exchange
- Submit your application before 30<sup>th</sup> June (FALL SEMESTER), 30<sup>th</sup> November (SPRING SEMESTER) or 31<sup>st</sup> March (SUMMER SESSION).
- **Choose your courses:** A standard full-time course load at IIHEM is six courses (18 Credits) per semester.

**Completed form should be emailed to:** [anubha@iihem.ac.ma](mailto:anubha@iihem.ac.ma)

## **Assessment of applications**

- Applicants will receive a decision letter indicating admission or denial of admission within three weeks of the submission of application and all required documents.
- In certain exceptional cases, some applicants may receive a conditional admissions decision pending the completion of submission of all required documents.
- Accepted applicants must apply and obtain a student visa from a Moroccan consulate. Students cannot attend IIHEM without this visa.
- Once the visa is granted, accepted applicants will need to pay all their fees to IIHEM in a timely fashion. Failure to do so will result in IIHEM rescinding the application decision and informing the Moroccan authorities.

**For further information please contact:**

**International Office:**

**Tel:** (212 - 537) 65 68 68/65 92 92/75 19 20/65 63 86

**Fax:** (212 - 537) 65 97 70

**Skype:** exchange.iihem

**Email:** [anubha@iihem.ac.ma](mailto:anubha@iihem.ac.ma)

**IIHEM Admissions:** [apply@iihem.ac.ma](mailto:apply@iihem.ac.ma)

**Web Site:** [www.iihem.ma](http://www.iihem.ma)